

LITTLE ITALY LTD - 139a/140 NORTH KING STREET, DUBLIN 7.

TELEPHONE: 01 8733935/01 8725208 FAX: 01 8733299

EMAIL: sales@littleitalyltd.com www.littleitalyltd.com

CUSTOMER REGISTRATION FORM

PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS

TYPE OF COMPANY: LIMITED <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> SOLE TRADER <input type="checkbox"/>
TYPE OF BUSINESS:
Hotel <input type="checkbox"/> Restaurant <input type="checkbox"/> Bar <input type="checkbox"/> Deli <input type="checkbox"/> Wholesaler <input type="checkbox"/> Café <input type="checkbox"/> If other, please specify <input type="checkbox"/> _____
STATUS: OWNER <input type="checkbox"/> LEASE HOLDER <input type="checkbox"/>
LENGTH OF LEASE:

REGISTERED COMPANY NAME:
TRADING AS:
COMPANY ADDRESS:
COMPANY COMMENCEMENT DATE:
COMPANY NUMBER:
PHONE NUMBER:
RESTAURANT MANAGER:
PREFERRED DELIVERY TIME:

DIRECTORS/PARTERSHIP/PROPRIETOR DETAILS:

TOTAL NUMBER OF DIRECTORS:
1. DIRECTOR NAME:
ADDRESS:
MOBILE:
EMAIL:

2. DIRECTOR NAME:
ADDRESS:
MOBILE:
EMAIL:

THE COMPLETION OF THIS FORM ENTITLES THE CUSTOMER TO PURCHASE GOODS ON A **CASH SALE BASIS** ONLY.

THE DETAILS SUBMITTED ON THIS APPLICATION ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND I/WE ACCEPT YOUR TRADING TERMS AND CONTRACT OF SALE AS STATED OVERLEAF WITH PARTICULAR REFERENCE TO CLAUSE (1) CONCERNING RESERVATION OF TITLE.

SIGNATURE:	DATE:
NAME BLOCK CAPITALS:	
DIRECTOR <input type="checkbox"/>	PARTNER <input type="checkbox"/> COMPANY OFFICER <input type="checkbox"/>
SIGNATURE:	DATE:
NAME BLOCK CAPITALS:	
DIRECTOR <input type="checkbox"/>	PARTNER <input type="checkbox"/> COMPANY OFFICER <input type="checkbox"/>

PLEASE RETURN THIS COMPLETED FORM BY FAX/EMAIL OR POST TO:

LITTLE ITALY LTD
139a/140 NORTH KING STREET, DUBLIN 7.
FAX: 01 8733299
EMAIL: accounts@littleitalyltd.com

FOR OFFICE USE ONLY

OFFICE REF:
CUSTOMER REF:
APPROVED BY:

TERMS and CONDITIONS of TRADE

These terms and conditions do not affect your statutory rights as a consumer.

OWNERSHIP

- All goods are offered subject to availability, to ensure goods are available please pre-order.
- All goods remain the property of Little Italy Ltd. until paid for in full.
- Acceptance of goods shall be deemed conclusive evidence of the buyer's acceptance of these conditions.

CANCELLATION AND RETURNS

- We are confident you will be happy with your purchase. However, should you feel it necessary to return an item, we aim to make the returns process as simple as possible.
- If you are unhappy with one or more items, simply return them in the original packaging and we will give you a credit on those products or replace the item where possible. **Please note our office must be notified within 24 Hours of delivery.** In order to receive credit for damaged goods all goods must be returned within 2 days of delivery. Otherwise you are deemed to have accepted the goods.
- **All such goods must be stored under appropriate conditions and be available for inspection. No liability other than the value of the goods is accepted for non-delivery, or late delivery.**
- All pre-ordered goods are deemed accepted at time of ordering. We require one week's notification to change or cancel pre-ordered goods.
- Failure to comply with any of these terms will result in non-acceptance of claim.

COMPLAINTS

- If you have a complaint about our service or any goods you purchase from Little Italy Ltd then please contact us immediately, we aim to provide a resolution.
- All complaints will be dealt with in a fair and confidential manner.
- All account queries should be notified before the 10th of the following month, otherwise the monies due is deemed correct.

CREDIT TERMS

- All new customers must complete a credit application form, before we can open a new account. (A Bank or Directors personal reference may be required.)
- We reserve the right to ask customers to complete a credit application form at any time.
- All deliveries are Cash on Delivery pending receipt by Little Italy Ltd of satisfactory bank and trade references.
- If an account is established, all accounts are net monthly and payment becomes due on the 10th of the following month.
- All accounts will be set with a credit limit, pending on our credit checks. All credit limits can be reduced if credit terms are broken.
- **Little Italy has the right to stop deliveries if the terms and conditions are broken.**

BROCHURE DETAILS

- All prices, product brands and specification are subject to alteration without prior notice, please check before ordering.

VAT

- VAT will be charged on some products pending government regulations.

DELIVERY TERMS

- All delivery dockets must be signed and kept as proof of delivery.
- All delivery areas must be hand trolley accessible, ground floor only.

QUALITY CONTROL

- Little Italy Ltd run an approved HACCP System and are also registered with the Local Environmental Health Services. Full details available on request.

PAYMENT METHODS

New customers

- Our Company policy for all new accounts will be Cash On Delivery.. Little Italy Ltd reserves the right to refuse credit without giving any reason.

Existing Customers

- Direct Debit is available for all customers, subject to credit checks; which leaves your bank account on the 10th of the following month. Please contact your Rep for further information.
- Cheque, bacs and cash on delivery are all accepted where applicable.
- All cheques to be made payable Little Italy Ltd.
- If any cheque or Direct Debit is returned unpaid by our bank, an administration fee of **€10.00** will be charged to your account.

INTEREST ON OVERDUE ACCOUNTS

- In accordance with European Communities (Late Payment in Commercial Transaction) Regulations 2002, Little Italy Ltd Reserves the right to charge interest on overdue accounts.
- Please note accounts overdue by 2 months or more will automatically be put on hold without prior notice.

ORDERS AND DELIVERY SCHEDULES

Orders for Dublin City **must be placed 24 hours in advance** of required delivery day.

Orders placed outside these times on answer phone or fax will be dispatched where possible and pending on product availability.

Before placing your order please check delivery day schedule.

All orders above **100.00 Euro** in Dublin City Centre will be delivered free of charge.

All orders above **200.00 Euro** outside the above areas will be delivered free of charge.

Delivery charge may be added to orders of lesser value as follows;

A charge of **20.00 Euro** will be made on all Dublin City orders less than €100.00.

A charge of **40.00 Euro** will be made on all Country orders less than €200.00.

Dublin City Centre: Mon, Tues, Wed, Thurs, and Fri. (between 9am-1pm)

Little Italy Ltd reserves the right to alter their terms and conditions at any time without notification.

Little Italy Ltd takes this opportunity to thank you for your valued custom and we look forward to providing you with all your catering requirements.

NAME IN BLOCK CAPITALS: _____

POSITION: _____

SIGNATURE: _____

DATE: _____